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|  | **Teacher Reference Form**  **Freshmen** |  | |
| **To the Recommender** | | |
| 1. The person who suggests that one of their students should apply to Seoul National University (SNU) should be able to evaluate this student. Ideally the evaluation should be made by someone who has known the applicant very well over a significant period of time. They should be able to comment on the applicant’s personality, academic achievements, and extracurricular involvement. The recommender must be willing to assist SNU with the verification of information requested. 2. Please visit the SNU website (ipsi.snu.ac.kr), and complete your recommendation form. If your circumstances do not allow you to use this website (for example, foreigners in overseas countries) you may download the recommendation form, complete it and send it to us. 3. Your letter of recommendation should be completed online before the following deadlines:   **Sep. 8.(Wed) 10:00 ~ Sep. 10.(Fri) 18:00, 2010**  **※ Applicant should separately complete his/her online-application and payment of application fee during the online application period(Sep. 8. (Wed) ~ Sep. 9. (Thu) 18:00, 2010).**   1. In order to complete your online recommendation form, you must sign in at our online recommendation website by creating an ID and password. When you log on the site, first fill out Applicant’s Information and Recommender’s Information respectively, and be sure to sign at the end of the recommender’s section. 2. As a letter of recommendation is a crucial part of the evaluation process, please avoid abstract or unrelated information. Make specific, accurate, and objective remarks based on facts. The Admissions Office will verify its truth of the content in the personal statement as well as the recommendation letter during the review and interview process 3. The Admissions Office does not make applicant's personal data available to the reviewers in order to enhance fairness and objectivity of the application review process. Hence, **please do not write applicant's name or your school name in any other place than the Personal Data section.** 4. The submitted letter of recommendation will be filed in a database system. If any part of the recommendation contains false information or is written by someone else, it could result in any possible disciplinary actions, including disqualification from further reference or revocation of admission decision of your students.   ※If you have to type or handwrite your recommendation letter, please follow these instructions.   * Please fill out Personal Information for both applicant and recommender and be sure to sign at the end of the recommender’s Personal Data section. * You may not change the font, letter size and line spacing set in the original file. However, there is no limit on text length. * If you are handwriting, please use a black or blue pen. Please do not use a pencil. * When you finish writing, please check if there are any missing pages and staple all the completed pages together on the upper left corner. * The Recommendation letter should be sealed and signed before being sent by the recommender directly or by applicant to the Admissions Office. If the applicant wants to send it, please send it after completing the online application, if necessary, with other supplementary documents. Submission can be made in person, by parcel delivery, or by a registered post mail. | | |

**□ I have read the instructions**

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| **Applicant’s Information** | | | |
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| Name: | Myung Jong Kim | Citizenship ID: | 910610-1177316 |
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| High School: | (Name and Address) American Embassy School, New Delhi, India | | |
|  | (If you have obtained Korean GED, please specify the year/month, and the city of acceptance.) | | |
| Major: | Seoul National University - 전기공학부․컴퓨터공학부군 | | |

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| **Recommender’s Information** | | | | | | |
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| Name: |  | Citizenship ID: | - | Mobile: |  | |
|  |  |  |  |  |  | |
| School: |  | Address: |  | Phone: |  | |
|  |  |  |  |  | |  |
| Position: |  | E-mail: |  | FAX: |  | |

\* If the recommender is a teacher, please fill in Position box with such terms as “HR(subject teaching), Math teacher, etc.".

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| 1. Everything I provided on this reference form is based on facts.  2. I have not and will not in the future divulge any information included in this reference form to anyone including the applicant.  3. I will cooperate with SNU, if it asks for verification of any of the information provided in this reference form.  4. If it's found out that I intentionally provided faulty information, or had someone else write the letter, I will be disqualified from writing a reference letter to SNU in the future.  I hereby agree to the statements above.  Recommender's Name Signature Date: |

**President, Seoul National University**

**▶ Please specify your relationship with the applicant, and how long you have known him/her.**

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| How long have you known the applicant? | years months (mm/yyyy, / ～ / ) |
| Relationship with the applicant (Subject(s) you taught): |  |
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| **▶ Please describe the curriculum and any distinctive characteristics of the high school that the applicant attended.** (If (s)he did not attend and graduate from a high school, you may instead describe the alternative form of education undertaken by the applicant and your role in it.) |

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| ※ If you'd like to attach any supplementary school-related information (e.g. school profile), you may use the form of your choice and attach to the back. Your school profile may consist of course offerings, graduation/diploma requirements, rank, standardized tests results, grading scales etc. |

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| **1. Please write about the candidate's intellectual traits, academic achievement, aptitude and potential related to the major that he or she is applying to.** |

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| **2. Please comment on the nature and quality of the applicant’s personal characteristics (such as community spirit, view of the world, potential, or leadership) and extracurricular commitments. Please briefly explain the reason why you would recommend this applicant as a successful SNU freshman candidate in order for us to understand her/him better.** |

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| **3. Please present some of the applicant’s meaningful prize winning experiences in order, if applicable. Number one being the most important, and number three the least important among the presented. ( Including scholarship, and certificate etc)** |

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| **No** | **classification** | **Award** | **Rank of the Award** | **Why do you think it is worthy to refer to this?** |
| 1 | Internal award □  Outside school award □ |  |  |  |
| 2 | Internal award □  Outside school award □ |  |  |  |
| 3 | Internal award □  Outside school award □ |  |  |  |

☞Total hour of volunteer work or community service : more than 20hrs □ / less than 20hrs □

►In the case of less than 20hrs of volunteer work, please explain the reasons in the following section 4.

**4. Is there anything else we should know about this applicant? Please feel free to comment on any additional information that could help us in the evaluation process.**

► If you need a scholarship, please describe domestic circumstances(such as living conditions and the family background) of the applicant in detail. (Applying for a scholarship will not affect the assessment process.)

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